

PAYROLL  
SERVICES FOR  
TEMPORARY  
AND CONTRACT  
PERSONNEL



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*Administrative  
Employment Services*

# WHO IS TFI RESOURCES?

TFI Resources is a multi-state administrative employer of temporary and contract personnel.

As the employer-of-record for employees performing temporary or contract work assignments, TFI provides a variety of payroll and administrative services.

# WHAT SERVICES DOES TFI PROVIDE?

Serves as employer-of-record for each temporary or contract work assignment.

Processes payroll checks – weekly, monthly, semi-monthly, or bi-weekly.

Deposits all applicable state and federal payroll taxes including state unemployment insurance taxes.

Responds to and resolves employment issues – including unemployment claims, workers' compensation claims, and wage garnishments.

Prepares and files all necessary state and federal payroll tax reports.

Prepares and mails IRS W-2 forms.

Provides workers' compensation and general liability insurance on all employees.

Offers a comprehensive range of benefits and services to all employees.

Prepares detailed activity reports on hours worked, wages paid, and amounts invoiced.

Offers administrative services including credit analysis, invoicing, and collection assistance.

# WHAT BENEFITS ARE AVAILABLE?



## **DIRECT DEPOSIT OF PAYROLL**

Direct deposit of payroll checks is available to employees whose assignments are expected to last longer than ten days.

## **MAJOR MEDICAL PLANS**

Various deductibles and co-insurance choices are available. Policy terms can extend beyond the completion of the work assignment. Traditional indemnity or PPO choices are offered. Dependent and spousal coverage can be included.

## **DENTAL/VISION PLANS**

Dental and vision discounts are offered through a national network of healthcare professionals.

## **LIFE INSURANCE PLANS**

A variety of life insurance plans are available, ranging from temporary short-term life insurance to long-term whole life policies.

## **CREDIT UNION MEMBERSHIP**

In some states, credit union membership is available. Check with TFI for details.

### *Any Questions?*

Call and speak to any of our payroll processors for more information.

**713.975.7576 • 800.701.4014**